

TERRESTRIAL GEOPHYSICS ASSISTANT SUPERVISOR – ROLE SPECIFICATION

- As Assistant Supervisor grade Terrestrial Geophysicist, your role will involve supervising small to medium scale survey and assisting with more complex surveys. This will include undertaking all types of geophysical fieldwork (gradiometer, resistivity, EM, GPR, ERT).
- You will use learned and practiced techniques to assist in the collection of geophysical data, on a range of projects. In doing this you will follow Wessex Archaeology's standard terrestrial geophysics methods and processes and other appropriate instructions, under the direction of supervising staff, seeking their guidance and assistance where necessary.
- You will work under the direction of, and be responsible to, a supervisor or project officer, seeking their guidance and assistance where necessary.
- For sites you supervise you are responsible for the organisation of the survey on site, direction and support of junior staff, QC of data, and delivery of data to the project officer.
- The decisions you make, and strategies you employ will contribute to the subsequent understanding of the site. As an Assistant Supervisor, your role will not be limited to work on archaeological survey, there will also be tasks undertaken at a corporate and company level which may include production of marketing material, business material, and internal company information. Such works requires the same quality and care.
- You will learn strategies and techniques to maximise the outcomes of a project/task within time and budgetary constraints. You will apply these tools to allow you to develop task specific strategies, to implement them within your team and advise those who rely on your knowledge and skill in this specialist area. Making decisions under the direction of, and in conjunction with, senior staff, will help you to develop your management and communication skills, to enhance your knowledge of methods and strategies, to contribute to the successful completion of projects and to meet performance and delivery targets.
- Wessex Archaeology is committed to creating a very high-quality product. This is achieved by the efficiency, reliability and excellence of the work you undertake as a member of the team. It is the responsibility of those more senior to help you understand the importance and value of the work you do. It is your responsibility to improve, increase and share your skills and knowledge, seeking guidance and support whenever necessary.
- Communication with is essential in your role. You will need communicate effectively with the site supervisor and other senior staff, while communication with your peers will be essential for the continued development of your skills, and the company's work processes. As an Assistant Supervisor you will help with the development of more junior staff assisting them with basic survey skills through mentoring and coaching. You must be respectful and mindful of your audiences and act appropriately.
- Your work will form a key part of Wessex Archaeology's deliverables and working practices, these should be undertaken with utmost care. With training you should be able to undertake routine tasks independently, with little need for QC. More complex process and deliverables will require more extensive QC and edits.

BEHAVIOURAL ATTRIBUTES

An Assistant Supervisor grade Terrestrial Geophysicist is expected to:

- Be open to learning and receiving direction;
- Be approachable in providing support, guidance and advice to those under your direction;



- Communicate appropriately and respectfully;
- Be responsible and accountable for your work, actions and decisions;
- Be confident, innovative and show good judgement in problem solving and decision making;
- Effectively manage tasks and projects in accordance with agreed specifications.